

Cortnee Riddle, LPN
Supervisor

Project Role

Ms. Covelli is an experienced nurse supervisor, with APS for over three years. A licensed Practical Nurse, Ms. Covelli will continue in her role as the lead for the Hospital Census, and provides care coordination for Oregon clients.

Experience Summary

Ms. Covelli has progressive levels of responsibility in rehabilitation, home health and care coordination services; Results oriented leader pursuing a role that blends her management and clinical skills.

Employment History

APS Healthcare, Portland, OR 2012 – Present

Supervisor/ Licensed Practical Nurse / Hospital Census Lead

Key Responsibilities

- Licensed Practical Nurse providing services for the Oregon Health Plan Care Coordination Program (OHPCC)
- OHPCC provides care coordination services for Oregon Open Card (Medicaid) clients (patients)
- OHPCC also provides services for Oregon Fee For Service Medicaid clients with Medicare (Dual Eligibles)
- Lead the coordination of census data from all Oregon hospitals in order to target services to highest acuity
- Provide and coordinate community resources to assist patients with both social and clinical needs
- Complete clinical assessments on patient's personal health and develop clinical plans of care based on assessment
- Document charts in Care Connect (C3), the APS Healthcare proprietary operating system
- Coordinate training of in-house and field based staff (clinical and non-clinical) on policies and procedures
- Adjust assigned acuities based on clinical knowledge and assign health coaches to patients
- Supervisor of non-clinical staff disease management coordinators
- Maintain strong working knowledge of diagnosis and procedure codes
- Utilizes the state MMIS system, EPIC, Concur, Passport, Reptrax, various electronic medical record systems and proficient with ICD-9 and CPT coding

BrightStar Care, Portland, OR

2011 – 2012

Home Health Nurse

Key Responsibilities

- Visited patients to conduct assessments, take vital signs, give medications, dress wounds, and educate patients.
- Document care in a patient record in accordance with agency, state and federal guidelines.
- Provided in home clinical care to patients in need of home care: including but not limited to tube feedings, insulin administration, dressing changes and any other more general clinical care as required
- Communicate with patients and families regarding care provided and any obstacles to providing quality care.

Chehalem Health and Rehabilitation, Newburg, OR

2010 – 2011

Charge Nurse

Key Responsibilities

- Supervise Licensed Practical Nurses (LPNs), Nursing Assistants (NAs) and Certified Nursing Assistants (CNAs) in 50 bed facility with a mission to provide maximum quality of care for our patients.
- Provide facility clinical care to patients in need of care: including but not limited to tube feedings, insulin administration, dressing changes and any other more general clinical care as required.
- Responsible for providing orientation and training to nurses to ensure proper care is provided to patients.
- Accountable for supervision and performance evaluation of all staff clinician; write annual performance reviews and improvement plans; provide regular feedback one on one regarding their clinical performance.
- Address all complaints and grievances for the facility and documented outcomes.
- Responsible for all staff schedules, financial forecasting and reporting, and maintenance of facility policies and procedures.
- Facilitated family discussions to provide feedback on patients medical condition and to address any of any concerns

Education

Licensed Practical Nurse, Pioneer Pacific College, Wilsonville, OR

Targeted Areas of Expertise

- Licensed Practical Nursing
- Rehabilitation
- Long Term Care
- Medicare and Medicaid
- Care Coordination and Case Management
- Diagnosis & Procedure Coding ICD9/10



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- Home Health
- Provider Relations